



GOOSIES

GOOSEPONDS SPORT
AND RECREATION CLUB

APPLICATION FOR EMPLOYMENT

RECEPTION USE ONLY:

Application received by: _____

DATE SUBMITTED: _____

POSITION(S) APPLIED FOR: _____

TYPE OF EMPLOYMENT SOUGHT: FULL-TIME / PART-TIME / CASUAL (PLEASE CIRCLE)

WERE YOU REFERRED BY A CURRENT STAFF MEMBER? YES / NO (PLEASE CIRCLE)

Name: _____

PERSONAL DETAILS

GIVEN NAMES: _____ SURNAME: _____

ARE YOU OVER THE AGE OF 18? YES / NO (PLEASE CIRCLE)

RESIDENTIAL ADDRESS: _____

_____ P/CODE: _____

MOBILE: _____ HOME PHONE: _____

WORK PHONE: _____

EMAIL: _____

ARE YOU AN AUSTRALIAN CITIZEN? YES / NO (PLEASE CIRCLE)

ARE YOU LEGALLY ALLOWED TO WORK IN AUSTRALIA? YES / NO (PLEASE CIRCLE)

PLEASE BE ADVISED: It may be a requirement for your employment to have a National Police Check / VISA Check completed. If you have a criminal history this will show up in the National Police Check or alternatively if your VISA is invalid, this also will be evidenced. You need to be aware that negative responses may impact on your application's success.

It also is a requirement for ongoing employment with the Club that regular National Police Checks / VISA Checks may be obtained of all employees.

Completion and submission of this application form to the Gooseponds Sport and Recreation Club means you are aware of this requirement; you give permission to have the relevant checks carried out and you agree to sign the necessary paperwork to facilitate this occurring. Refusal to

comply with this provision subsequent to engagement will be considered serious misconduct and may result in immediate termination of your employment.

AVAILABILITY

The Gooseponds Sport and Recreation Club is open from 10am to 12am every day of the week. As the Community Club Industry operates on a seven-day basis, you may be required to work evenings, weekends and public holidays based on rotating rosters.

When are you able to start: _____

Are you available to work on any of the following occasions?

Public Holidays YES / NO Weekends YES / NO Evenings YES / NO (PLEASE CIRCLE)

YOUR HEALTH

***Please note: You do not have to answer this question until a full position description has been provided. ***

Are there any medical issues / factors / pre-existing injuries or medical conditions that may prevent you from or that might be aggravated by you carrying out the full allocated duties as outlined in the position description?

YES / NO (PLEASE CIRCLE)

If you answered yes to the above question, please provide details: _____

It is a requirement of your employment at the Club that you provide a detailed disclosure of any pre-existing injury / injuries or medical condition/s which may prevent you from or that might be aggravated by you carrying out the full allocated duties.

EMPLOYMENT HISTORY

Please list your last 3 employers with your most recent employer first

EMPLOYER: _____ TOWN/SUBURB: _____ POSITION HELD: _____ FROM: ___/___/___ to ___/___/___ KEY DUTIES: _____ _____ REASON FOR LEAVING: _____ DIRECT SUPERVISOR: _____ PH NO: _____
EMPLOYER: _____ TOWN/SUBURB: _____ POSITION HELD: _____ FROM: ___/___/___ to ___/___/___ KEY DUTIES: _____ _____

REASON FOR LEAVING: _____	
DIRECT SUPERVISOR: _____	PH NO: _____
EMPLOYER: _____ TOWN/SUBURB: _____	
POSITION HELD: _____ FROM: ___/___/___ to ___/___/___	
KEY DUTIES: _____	

REASON FOR LEAVING: _____	
DIRECT SUPERVISOR: _____	PH NO: _____

EXPERIENCE

Please tick () if you have any experience in any of the following areas:

Bar		Functions	
Bistro Food Service		Gaming	
Cashier		Keno	
Cellar / Store person		Management	
Chef		Promotions	
Cook		Reception	
Kitchen		Administration	
Cafe		Other	

EDUCATION & TRAINING

Do you possess any of the following Certificates?

Responsible Service of Alcohol	YES / NO
Responsible Service of Gambling	YES / NO
Food Handlers Certificate	YES / NO
Bluecard	YES / NO
TAFE Covid Dining Certificate	YES / NO

Please list any other qualifications you possess which are relevant to the Club and/or hospitality industry:

Qualification	Date Completed	Name of Institution

ABOUT YOU

Tell us why you would like to work at this Club instead of other hospitality establishments?

What makes you the best candidate for the position you applied for?

Describe a difficult customer service situation that you were faced with in a previous position and how you overcame it?

DECLARATION

The Gooseponds Sport and Recreation Club will only use your personal information for the purpose of assessing your application for employment. If your application is successful, this information will be transferred across to the HR information system. The information we collect from you will be handled sensitively and securely with proper regard for your privacy. If you do not provide some of the personal information we request when you apply for a position with the Gooseponds Sport and Recreation Club, we may not be able to process your application. We may contact referees, whose details are provided by you, as part of our standard recruitment process.

I have read the above declaration and fully understand the terms specified.

I hereby certify that the above information is true and correct and complete to the best of my knowledge and belief and consent to the Club pursuing a National Police Check / VISA Check and employment reference checks.

Date: ____/____/____

Signature: _____